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See "Logo Artwork" in your Settings.

The Flower Shoppe
100 Main Street
Ann Arbor, MI 48104

← Your shop information goes here.

← You specify what message goes here →

Unless otherwise specified all invoices are payable upon receipt.

Sample Invoice

Invoice

Many florists ask if FloristWare can handle their Accounts Receivable. As this sample invoice shows, the answer is yes!

ACCOUNTS PAYABLE
MARK ANDERSON
FLORISTWARE INC.
150-209 N MAIN STREET
ANN ARBOR, MI 48104

The billing address appears here. The entire invoice is ready to be folded and put in a window envelope.

Date: 5/5/2008
Sale #: 10006
Account #: 100004
Purchaser: Mark Anderson
PO #:
Total Owing: \$65.87

Local Delivery for Monette Walters

10006.001

5/6/2008

Delivery/Pick-Up Details:

Walters, Monette
2900 Jackson Ave
Apt/Unit 1200
Ann Arbor MI US

Time:

Not Specified

Intersection:

Jackson & Main

We include lots of information about each order charged to the account - it's proven to get you paid faster - a lot faster!

Item

Quantity

Price

Roses / Vase / Two Dozen

Two dozen beautiful roses in a glass vase.

Here we have the details on each item in each order charged to the account. This really does help you get paid quicker!

1

\$44.85

Delivery to Ann Arbor, Michigan, USA

Charge for delivery to Ann Arbor, Michigan, USA.

1

\$10.00

Latex Balloon

Plain latex balloon.

3

\$6.00

Deliver to Monette Walters on 5/6/2008

Order Total

\$60.85

Amount Paid:

\$0.00

Sale Total

\$60.85

Amount Owing:

\$65.87

Pre-Tax Total

\$60.85

FloristWare can account for two sales taxes but only one is shown. → SST \$5.02

Total

\$65.87

Please pay the amount shown above as soon as possible.

Thank you for shopping at The Flower Shoppe. We appreciate your business and hope to see you again soon.

← You specify what message goes here and you can change it as often as you like - to promote specials, etc →

Your shop information is repeated here > **The Flower Shoppe**
(416) 555-1234

You can fax and/or e-mail invoices and receipts directly from FloristWare but we include the account fax here as well - just in case you want to sent it manually!

Account Fax: (416) 481-4105
Customer Fax: (416) 481-4105

This line shows you where to fold the invoice so it will into a window envelope perfectly.

Bar codes make it easy to find sales and orders by scanning.

